



## TUITION PAYMENT POLICY 2026-2027

### **Tuition Payments**

Tuition may be made in one, two, ten or twelve installments. Tuition is paid through the FACTS Management Company. All tuition payments are paid through FACTS Tuition Management. Your selected payment plan in FACTS will renew annually. An invoice reflecting your choice of tuition payment will be e-mailed to you through FACTS. Contact Kate Lafferty with questions (klafferty@materchristischool.net).

### **Registration Fee**

A non-refundable registration fee of \$350 per student secures your child's place in the classroom and is due with your child's registration form. Registration fees will be charged through FACTS.

### **Early Withdrawal Penalties**

Withdrawal refers to a student's last day of attendance at Mater Christi School. For example, if a student withdraws on October 15, the family is responsible for the November and December tuition, regardless of the date of notification.

- Families will be charged a fee equal to one (1) month's tuition for withdrawal after July 1, but prior to July 31.
- Families will be charged a fee equal to two (2) month's tuition for withdrawal after August 1.
- For a student who is withdrawn during the school year, tuition is calculated for the portion of time attended, plus a fee equal to two (2) month's tuition.
- The respective fee is applicable even if the student does not start the school year.

The Board of Trustees must make educated budget decisions early in the winter based on a projected number of families expected to attend Mater Christi. Staffing needs are met and contracts signed, thus cementing Mater Christi's financial obligations for the new school year. Although students may withdraw, the school's financial obligations to staff remain the same for the academic year.

### **Non-Payment of Tuition**

Non-payment of tuition will result in disenrollment from Mater Christi School. No report card will be issued at the end of the school year to families that have outstanding tuition balances.

### **Families Not Returning**

Families not returning to Mater Christi School for the 2026-2027 school year must provide written notification to the President/Head of School with their intent to withdraw and effective withdrawal date.